



No. E/Compassionate/ 2001

Date: February 15, 2023

NOTICE

Sub: Application for appointment under the Compassionate category – reg.

1. The SVNIT, Surat invites applications for filling up of Group ‘C’ posts (up to Level-4 under 7th Central Pay Commission) under the provisions of the relevant RRs of NITs against the direct recruitment quota under the Scheme for Compassionate Appointment from the eligible dependent family member of a regular employee of this Institute, who died while in service (including death by suicide) or were retired on medical grounds under relevant rules on the subject before attaining the age of 55 years (57 years for Group ‘D’ Employees). The applicants who have applied earlier to seek appointment under compassionate ground and others who have not applied earlier, have to resubmit/submit their application in the prescribed format as enclosed at **Appendix- ‘A’** along with requisite documents. However, in cases where the family does not seek appointment for any dependent immediately after the death of the Government servant for the reasons that the children of the deceased employee were minor, or for any other valid reasons, this should be considered only if the appointment is sought upon the death of the Government servant while in service or upon retirement based on medical grounds after conversion from REC to NIT w.e.f. 4-10-2002. Any relaxation beyond this period mayn’t be considered.
2. The minimum Educational Qualifications and upper age limits are as prescribed in the Recruitment Rules for Non –Teaching posts in NITs issued by Ministry of Education in its O.M. dated 04.04.2019. The upper age limits could however be relaxed wherever found necessary as per the discretion of the competent authority. All other conditions governing compassionate appointment like number of vacancies, eligibility criteria, belated requests, widow appointed on compassionate grounds getting remarried, etc. shall be in accordance with instructions on compassionate appointment issued by the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training), New Delhi from time to time.
3. Candidates desirous to apply for the above recruitment process may send application in the prescribed proforma (attached with this notification) duly certified by a permanent employee of the Institute along with all required self-attested documents address to “**The Registrar, Administration Building, SVNIT Surat, Ichhanath, Surat-395007, Gujarat**” by Hand Delivery/ Speed Post / Registered Post. The duly filled in application in all respects to be sent well in advance, avoiding postal delays so as to reach the undersigned as per the timeline mentioned below:

Sl. No.	Activities	Schedule
1.	Date of publication of detailed notification for compassionate appointment on institute website	February 15, 2023 (Wednesday)
2.	Last date of submission of hardcopy of the application form	February 27, 2023 (Monday)

4. **Checklist of documents to be invariably attached to the Proforma**
- i. Filled up proforma regarding employment on a compassionate basis.
 - ii. Affidavit (format enclosed) duly filled in and signed by Magistrate / Notary Public
 - iii. Undertaking regarding Marital Status (format enclosed)
 - iv. Consent letter from other dependents filled in (format enclosed)
 - v. Proof regarding applicant relationship with the deceased / retired on medical grounds employee duly attested.
 - vi. Self-attested copy of Death certificate of the deceased employee of the Institute.
 - vii. Self-attested copies of FIR in the case of missing employee and final report duly attested.
 - viii. Self-attested copy of Educational Qualification Certificates
 - ix. Self-attested copy of Date of Birth Certificate of the applicant.
 - x. Self-attested copy of PAN Cards and Aadhar Card of all the dependents of the deceased employee.
 - xi. Self-attested copy of Caste certificate, if any, of the applicant duly attested. SC/ST/OBC/EWS/PwD
 - xii. Self-attested copy of bank statement of last financial year, from April 1, 2021 till March 31, 2022, of all the dependents of the deceased employee.
 - xiii. Self-attested copies of proof regarding assets left by the deceased employee mentioned in Section III, IV & V of Part-A of proforma Application enclosed as Appendix-A
 - xiv. Three photographs of the applicant duly attested.
 - xv. Any other document relevant to the appointment to prove the facts mentioned in the proforma.
5. It may be noted that any concealment/suppression of facts or submission of incorrect/misleading information, at any stage will entail cancellation of application. No correspondence will be entertained from the candidates or others on behalf of him/her regarding postal delays, conduct, and the result of test/interview and reasons for not being called for test/interview, etc. Canvassing in any form or bringing other influence shall make the candidature liable for rejection. The application format may be downloaded from the Institute website.
6. Please note that your application will be verified for fulfillment of eligibility conditions, as laid down in DoP&T's O.M. No. 1404/02/2012-Estt. (D) dated 16th January, 2013 and clarifications from time to time. Your application will be assessed on a 100-point scale containing different parameters as per Letter No. A.12012/52/2018-Ad.III.B dated 15th May, 2019 CBIC of Department of Revenue, Ministry of Finance for assessing comparative merit of the applicants for compassionate appointment.

-sd/-
REGISTRAR

Note: Dependent Family Member means spouse, wholly dependent son (including adopted son) / wholly dependent daughter (including adopted daughter) / wholly dependent brother or sister in the case of an unmarried employee. The object of making an appointment on compassionate grounds to a dependent family member of an employee dying in harness during service or who is retired on medical grounds, thereby leaving his family in penury and without any means of livelihood, to relieve the family of the employee concerned from financial destitution and to help it get over the emergency.

Copy to:

- 1) All Deans, HoDs and HoS to circulate among staff members.
- 2) Scientific Officer, CCC, with a request to upload the above document in the Institute Website
- 3) All Notice Boards